
**Commerce Acquisition Manual
CAM Notice 19-01**

- 1. Title or Purpose:** Contracting Certification and Warrant Program
- 2. File in:** Commerce Acquisition Manual (CAM) Part 1, Subpart 6
1301.6
- 3. Effective:** June 20, 2019
- 4. Applicability:** The Department of Commerce (DOC) contracting personnel to include all employees in the contracting series (GS-1102) and all Contracting Officers, regardless of series, with authority to obligate funds above the micro-purchase threshold.
- 5. Summary:** CAM 1301.6, *Contracting Certification and Warrant Program* (October 2014) is hereby amended to increase the maximum authority of Level I warrants for Contracting Officers employed within an acquisition office to \$250,000. The maximum authority of Level 1 warrants for Contracting Officers employed outside an acquisition office remains \$150,000. No individual warrants are changed based on this change.

Page 19 of CAM 1301.6 dated October 2014 is hereby replaced with the attached Page 19 dated (June 2019).

for: _____
Barry E. Berkowitz
Senior Procurement Executive and
Director for Acquisition Management

Figure 4-1 Warrant Level Requirements

Warrant Level	Warrant Threshold Authority	Education	Experience	Training	FAC-C Level
Level I	In accordance with contract terms and conditions or a maximum of \$150,000. Exception: Threshold for Contracting Officers employed within an acquisition office is \$250,000.	4 – year course of study leading to a bachelor’s degree OR At least 24 semester hours from among the following disciplines: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management.	At least 1 year of contracting experience.	Core Courses CON 100 or FCN 101 CON 121 CON 124 CON 127 FAC 023 FAC 031 CLC 057 CLC 058 CON 170 CON 090 or FCN 190 80 CLPs every 2 years	Level I
Level II	In accordance with contract terms and conditions or a maximum of \$1,000,000. Up to the limits established in FAR 12.203 when using commercial item procedures	4 – year course of study leading to a bachelor’s degree OR At least 24 semester hours from among the following disciplines: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management.	At least 2 years of contracting experience.	Core Courses All Level I Training CON 200 CON 216 CLC 056 CON 270 CLC 051 HBS 428 CON 280 CON 290 80 CLPs every 2 years	Level II
Level III	Unlimited	4 – year course of study leading to a bachelor’s degree that includes or is supplemented with at least 24 semester hours from among the following disciplines: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management.	At least four 4 years of contracting experience.	Core Courses All Level I and II Training CON 360 • Select one HBS module (other than HBS 428) • Choose one course from the following: ACQ 265 CON 244 CON 252 ACQ 315 ACQ 370 CON 370 • 32 hours of acquisition-related electives (may be 1 course or a series of courses but each course must be at least 8 hours in length). 80 CLPs every 2 years	Level III

4.7 Selection, Appointment and Termination of Appointment

Prior to delegating warrant authority, the Appointing Official shall ensure that a valid organizational need for the requested authority has been demonstrated.